

MGUG Board Meeting

AGENDA: Wednesday March 11, 2019

When: Wednesday, March 11, 2019 @ 5:00-7:00 pm
Where: MB Eco-Network, MEC building 3rd Floor - 303 Portage Avenue
Who: Cassandra Clouston, Robert Belton, Tatjana Radulovic, Matt Sebesteny, Andrea Dousiss, Keith Hartley, Steven Hills, Satwant Kaur, Jim Rodger, Chris Hay, Hailey Wright

1	Introductions	Cassandra
2	Elections <ul style="list-style-type: none"> ● President ● Vice President ● Secretary ● Treasurer ● Sponsorship and Advertising (Director) ● Sponsorship and Advertising (Co Chair) ● Social Media and Marketing ● Jobs and Content (Director) ● Jobs and Content (Co Chair) ● Website Maintenance ● Membership ● Education (Director) ● Education (Co Chair) ● Events and Conference (Director) ● Events and Conference (Co Chair) 	Cassandra
3	Review of Meeting Minutes	Secretary
4	Director Transitions / Updates <ul style="list-style-type: none"> ● Financial ● Sponsorship and Advertising ● Social Media and Marketing ● Jobs and Content ● Web Maintenance ● Membership ● Education ● Event Planning 	Directors
5	Group Membership: Design Team Education Conference Planning Special projects (OSM, Workshops, Networking Nights)	
6	Transitions: -Webmail -Google Drive -Slack Channel -Constant Contact -Go To Meeting	
8	Workshop Scheduling -OSM -Networking -Other Business	
9	New Business -GoGeomatics Geolgnite	Board

Board Member Introductions

Elections

- President- Cassandra
 - Cassandra nominated herself
 - Robert seconds
- Vice President
 - Robert nominated himself
 - Jim seconds it
- Secretary
 - Chris nominated himself
 - Matt seconds
- Treasurer
 - Tatjana
- Sponsorship and Advertising
 - Matt Sebesteny
- Social Media and Marketing
 - Andrea
 - Chris
- Jobs and Content
 - Keith
 -
- Website Maintenance
 - Keith
 -
- Membership
 - Jim
- Education
 - Steven
 - Satwant
- Events and Conference
 - Robert
 - Cassandra

Robert will do a quick presentation at the next meeting on the constitution.

Review of Meeting Minutes

- **Outstanding Items**
 - Tatjana to put our non-profit number in the google drive accounts- still outstanding
 - Geoff to contact Glen at EcoNetwork regarding a lawyer and auditor- Robert will reach out to Geoff regarding this
 - Tatjana to check whether we can get a visa debit- still outstanding
 - GeoAlliance- decide whether we would like to join Canadian Institute of Geomatics- **Vote:** 7 against- Matt, Jim, Chris, Andrea, Cassandra, Satwant, Steven, Keith

Conference Venue

- October 20th, 2020
- Canada Inns Polo Park has been secured by Robert
- There was an option for group booking rates, this was turned down since that would require taking on 25 rooms which is not necessary

- Robert will post a redacted version of the agreement for everyone to review

Director Transitions/Updates

- Financial
 - Tatjana is still away and will be back next meeting
- Sponsorship and Advertising
 - Matt will start organizing sponsorship materials now that we know the date and location- he will update the sponsorship package
 - Andrea will update the design of the brochures with the new dates, re-do the sponsorship package
 - Cassandra went to Sureveyors AGM, and they gave sponsorships the opportunity to introduce themselves on stage- no sales pitches, 2 minutes max- might be more enticing to potential sponsors in the future
- Social Media and Marketing
 - Andrea could start posting more about when our board meetings are so that more people are aware of when they are happening- people will have to let us know they are coming
 - Keith will post the minutes on the website regularly- there is a folder on the google drive for these
 - Andrea will order more business cards with new conference date and location
- Jobs and Content
 - Keith posted new jobs on the website
 - A blog post was made for the Hack-A-Thon
- Web Maintenance
 - SSL certificate was installed and is working
 - Keith removed a lot of plug-ins that were not necessary for the website
 - So far the website has been running smoothly
- Membership
 - 979 MGUG Member
 - 1290 for Constant Contact
 - About 5 or 6 new members from last month
- Education
 - Manitoba Skills Competition- will be held in May for highschoools in Brandon
 - Lake Winnipeg Aquathon in Brandon a few weeks ago
 - Steven would like to set up a MGUG meetup in Brandon
 - Updating website with winning projects
 - Student awards posters will go out around late march/early april
 - x2 \$500 student awards
 - Outstanding project/lifetime achievement awards- These should be sent out soon, before the summer
- Event Planning
 - We have a date- October 20, 2020
 - We should look to host more networking nights soon- possibly at the forks after work
 - Possible locations: The forks, Little Brown Jug, Goodwill Social Club, Sky Lounge

Group Membership

- **Design Team**
- **Education**
- **Conference Planning**
- **Special Projects**

Transitions

- Cassandra removed anyone who left the board from the slack channel
- New board members should add their info and photo to the MGUG website
- GoToMeeting- figure out billing
- Webmail- CC info@mgug.ca on any MGUG related emails
 - Chris will look to get set up with the MGUG email accounts

New Business

- Go to Meeting is currently used for meeting calls and screen sharing
 - Slack has an option for non-profits to provide the paid services for free
 - This allows up to 15 people to call in to a meeting, this is a possibility to replace Go to Meeting
 - Cassandra can put in an application for this
 - Zoom.us is another option for webinars/screen sharing up to 100 people, and is limited to 40 min. for the free version- this is a similar price to Go to Meeting
- GoGeomatics
 - For profit GIS community has reached out to us about Geolgnite 2020 offering that we promote each other. We will decide at the next meeting whether we would like to pursue this